

ANNUAL GENERAL MEETING MINUTES
Wednesday 20th January, 2021
On Zoom

Item	
1.	The Chair welcomed everyone to the meeting and set out the purpose of the Annual General Meeting for the Trust. No apologies were received.
2.	<p>CCDT Status & Strategy</p> <p>CCDT Director Clare de Bathe presented details of achievements throughout the past year, and the Trust's strategy for the future. Clare also provided an update into the capital build projects scheduled to take place this financial year, including Graylingwell Chapel, The Pavilion and Chichester Shed, including details of funds raised to achieve such large scale projects.</p>
3.	<p>Financial Report</p> <p>CCDT's treasurer, John Eagles, put forward the accounts for approval 1 April 2019 to 31 March 2020, almost a year of normal operating. He provided insights into the past year's accounts, raising attention to key findings including:</p> <p>The Balance Sheet on page 8 shows an increase in the CCDT's assets from £1.1m to £1.6m over the year. This reflects the assets which were transferred to us over that period.</p> <p>At Note 6 on page 16 - Direct Costs it can be seen that the total has gone from £234k in 2018/19 to £237k in 2019/20. This small increase demonstrates how the staff and board keep all costs under constant review to deliver value for money to the residents.</p>
4.	<p>Chairman's Statement</p> <p>The Chair, Phil Miles summarised his statement outlining the progress and achievements of CCDT over the year. Particular thanks were given to staff and volunteers for their extraordinary effort in ensuring the wellbeing of the community and the sustainability of the Trust in the most trying of circumstances, responding to the pandemic in an exceedingly positive and constructive manner, with fastidious treasury management.</p>
5.	<p>Receipt of Annual Report and Financial Statements for the year to 31st March 2020</p> <p>The chair presented the financial statements and these were received by the meeting. Formally adopting these accounts was seconded by Sue James, Tim Morgan and Barbara Howden-Richards. The accounts were formally adopted.</p>
6.	<p>Approval of Minutes</p> <p>Minutes of the AGM held Thursday 12th September 2019, The Lodge, Graylingwell Park, Chichester were discussed, agreed and noted as a true record.</p>
7.	<p>Appointment of Kreston Reeves as Independent Examiners/Auditors of the Trust</p> <p>Kreston Reeves were formally appointed to work with the CCDT for a further year in 2020/201 to offer accountancy support and for Independent examiners for CCDT.</p>
7.	<p>Voting of Trustees</p> <p>Nick Laugherne was voted in as a business member of the CCDT Trustee Board, elected by Phil Miles and Matt Parsonage. Peter Day was appointed to the board and voted in as a resident member. Tim Morgan was reappointed to the board and voted in as a Voluntary member.</p>
	<p>Any other business</p> <p>Questions were asked as to the future of the pub. An update was provided by Clare de Bathe and Nick Laugherne.</p> <p>There was no other business and the AGM closed at 6:45pm</p>